

COOPERATIVE EDUCATIONAL SERVICE AGENCY NO. 9  
BOARD OF CONTROL MEETING  
CESA 9 OFFICE  
304 KAPHAEM ROAD  
TOMAHAWK, WISCONSIN  
MONDAY, AUGUST 7, 2017

MINUTES

Chair Andy Merry called the August 7, 2017 Board of Control meeting to order. The following members were in attendance:

Present: Helen Ackermann – DC Everest  
Duane Frey – Rhinelander  
Andy Merry - Antigo  
Theresa Miles - Wausau  
Helen Palmquist – Prentice  
Shanon Peel - Athens  
Chris Petreikis – Northland Pines  
Tom Rulseh – Three Lakes  
Tyler Stevenson - Tomahawk  
Dan Thompson – Stratford

Absent: Jason Dananay - Rib Lake

CESA staff members in attendance included Hilary Cordova, Jenny Miner, Dawn Nordine, Peggy Francour and Karen Wendorf-Heldt.

Approval of Consent Agenda

Motion by Rulseh, second by Miles to approve the consent agenda as presented. Agenda items included approval of meeting agenda, approval of June 7, 2017 meeting minutes, acceptance of letter of resignation from Carrie Roth, approval of new employee contracts for Valerie Buch, Mia Chmiel, Jon Oestreich and letter of employment for Peggy Francour. All present voted aye. Motion carried.

Opportunity for Public Comment

No public comment.

Presentation of Financial Report and Monthly Claims

Financial reports for June and July were reviewed along with the updated historical monthly cash balance chart. Hilary shared information on several expenditures and answered questions by the Board. Motion by Thompson and second by Petreikis to approve the June and July financial report and claims as presented. Upon roll call vote, all present voted aye. Motion carried.

New Business

Motion by Rulseh, second by Peel to approve the Resolution Authorizing Temporary Borrowing to be used if needed. All present voted aye. Motion carried.

Motion by Thompson, second by Miles to approve the contract with Wisconsin Counties Association (WCA) for Agency health insurance coverage. Hilary explained the bidding process used and that WCA was able to match the current plan with no applications or

underwriting and with less of an increase in premium than the current provider. All voted aye Motion carried.

Motion by Rulseh, second by Peel to approve the employee compensation for 2017-2018. The compensation would be a 2% wage increase for employees for 17-18. All voted aye. Motion carried.

Motion by Rulseh, second by Thompson to approve the in lieu of health insurance HRA contribution for eligible employees. The amount for 2017-18 will be an amount equal to 70% of the cost of a single premium. For this year, the amount of \$6,930 will be contributed to an HRA for any employee who opts out of the Agency health coverage. The 70% of cost of a single premium will be written into board policy during 2017-18 so that as actual costs fluctuate, the amount can be calculated and adjusted without further board action. All voted aye. Motion carried.

Motion by Frey, second by Miles to approve the 2017-18 Employee Handbooks. All voted aye. Motion carried.

### Administrator's Report

Agency Administrator Heldt reported that ten teachers just started in the third Educational Leadership Cohort through the Viterbo/CESA 9 partnership. Karen served as the instructor for the first week-long course in the PK-12 Principal Certification Program.

Karen gave an update on the Excellence in Teaching Program (ETP). There are currently 6 approved candidates with 2 more being interviewed soon.

Karen shared her 2017-18 goals with the Board.

The 2017-18 CESA 9 Organizational Scorecard was shared with the Board.

The 2017-18 Staff Kick-Off Inservice will take place on August 21, 2017. Karen will be presenting information on Service Excellence and the E + R = O process. She will share more with the Board at a future meeting.

Karen shared that the D.C. Everest and Merrill School Districts presented at the "What's Right in Education" conference in Chicago August 1-2, 2017.

A thank you note from Jenny Miner was read.

The CESA 9 office will be closed on September 6, 2017 for a professional development opportunity for employees of all the CESAs. The CESA University will be held in Stevens Point.

### Closed Session

Motion by Palmquist, second by Ackermann to adjourn into closed session pursuant to Section 19.85(1)(c), Wis. Stats. For the purpose of consideration of employment, promotion, compensation or performance data of a public employee over which the Board of Control has jurisdiction, including specifically, individual wage adjustments. Roll call vote was taken. All present voted aye. Motion carried. The Board moved into closed session.

Action as a Result of Closed Session

Motion by Thompson, second by Rulseh to approve the individual wage adjustments for seven staff members as discussed in closed session. The wage adjustments would be in lieu of the 2% increase approved for all staff. All voted aye. Motion carried.

Board Development

Rulseh reported on a Free Market Healthcare Symposium that he attended. A brief discussion followed.

Adjournment

Motion by Frey, second by Miles to adjourn. All voted aye. Motion carried. The meeting was adjourned at 9:26 p.m.

Signed \_\_\_\_\_  
President, Board of Control

Signed \_\_\_\_\_  
Secretary, Board of Control